

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS MARY WALKER SCHOOL DISTRICT NO. 207 March 21, 2016 ~ 6:30pm ~ Springdale, WA 99173

| MEMBERS PRESENT  | GUEST(S) PRESENT   | MEMBER(S) ABSENT  |
|--|--|---|
| Beckman, Diana (Vice-Chair)<br>Canfield, Jeffrey (Chair)<br>Gilbert, Amy<br>Scott, James<br>Jacka, Kevin (Secretary) | Cobb, Matt<br>DeRado, Jim<br>Hargrave, Edwina<br>Holsten, Tina | McIsaac, Sue<br>Palmer, Jaime<br>Steinbach, April<br>Turner, Justyn |

The Regular Meeting was called to order in the Mary Walker High School Library by D. Beckman at 6:39pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were several changes to the Agenda: deletion of Oath of Office / Swearing-In, addition of Election of Officers, and deletion of Laptops and Curriculum Adoption (Business).

### ELECTION OF OFFICERS

- J. Turner submitted his resignation as Board President/Chair, due to family health issues. J. Scott made a motion to accept J. Turner's resignation as Board Chair; A. Gilbert seconded; motion carried. D. Beckman chose not to accept the post of Board President/Chair, thus rendering the need for an election; discussion and election nominations followed.
- J. Scott nominated and made a motion to elect J. Canfield as Board President/Chair, effective immediately; J. Canfield accepted; A. Gilbert seconded motion; motion carried.
- J. Canfield made a motion and nominated D. Beckman as Board Vice President/Vice-Chair, effective immediately; D. Beckman accepted; A. Gilbert seconded motion; motion carried.
- J. Canfield nomination and made a motion to elect A. Gilbert as WIAA representative, effective immediately; A. Gilbert accepted; J. Scott seconded motion; motion carried.
- J. Canfield nominated and made a motion to elect J. Scott as Legislative representative, effective immediately; J. Scott accepted; A. Gilbert seconded motion; motion carried.

### APPROVAL OF MINUTES

J. Scott made a motion to approve the Minutes of the February 17, 2016 Regular Meeting, as submitted; A. Gilbert seconded; motion carried.

### PRE-K – 5<sup>th</sup> PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

E. Hargrave reported briefly on each of the following:

- MySchool data/reports from Skyward.
- Testing scheduled for almost every day of April and May.
- Enrollment at 190; with SPED at 70 (approx. 18-20%; the State funds only 12.9%).

### 6<sup>th</sup> – 12<sup>th</sup> PRINCIPAL REPORT

M. Cobb reported briefly on each of the following:

- HiTech High conference/meeting March 22-25 (San Diego) – project-based learning; several staff attended.
- Laptops (PLP Use; 6<sup>th</sup>-12<sup>th</sup>) & Sitewide Infrastructure (J. DeRado presented) – have received assurance that adding 250 more units and having every student online at once will not overtax the network, allowing Basecamp to be non-affected; looking into lease/purchase of additional units/COW storage carts; may need to add one staff person to IT 'department' next year.
- Anticipate need to establish a Curriculum Committee; Parent Information Nights will be established and 'advertised' via Honeywell Alert, web site and newsletter.
- Testing is focus of next two months.
- Spring Sports – MWSD is hosting a track meet on-site March 23; need volunteers.
- School Counselor position – issued Letter of Intent to Hire, pending receipt of all application materials, satisfactory background and sexual misconduct checks, etc. Will continue to accept applicants until new hire process is complete.

### **BUSINESS MANAGER’S REPORT**

- S. McIsaac presented the Monthly Budget Report and answered questions from the Board.
- The Board was advised that our annual auditor visit would begin March 23 and is expected to cover Special Education, Impact Aid and CTE. Board members are invited to be a part of the audit process by acting as the Board representative during both the Entrance and Exit Interviews with the auditors; Board members will be advised as soon as a date is selected for the Entrance Exit.

### **SUPERINTENDENT’S REPORT**

K. Jacka reported on the following:

- Resolution(s):
  - 15-05: Public Access to School District Records; recommend adoption.
- Board Policy / Procedure(s): 1<sup>st</sup> Reading
  - #3240 & 3240P: Students: Student Conduct Expectations and Reasonable Sanctions; recommend adoption.
  - #3241 & 3241P: Students: Classroom Management, Discipline and Corrective Action; recommend adoption.
  - #3244: Students: Prohibition of Corporal Punishment; recommend adoption.
  - #6220 & 6220P: Management Support: Bid Requirements (updates #6220 & 6220P; replaces #7321 & 7321P); recommend immediate adoption and retirement, respectively.
- Board Policy / Procedure(s): 2<sup>nd</sup> Reading
  - #5005 & 5005P: Personnel: Employment: Disclosures, Certification Requirements, Assurances and Approval; recommend adoption.
  - #5281 & 5281P: Personnel: Disciplinary Action and Discharge; recommend adoption.
- Staff Changes(s):
  - Resignation(s): M. Jo Moss (MS Track Coach); recommend acceptance.
- Other:
  - Teacher / Job Fair – received several good teacher and counselor leads.
  - Curriculum Adoption – will provide community presentation prior to next regularly scheduled Board meeting.
  - ALE Update – new law signed by House and Senate; 3 options: Governor can sign into law; Governor can ignore and it will pass into law after 20 days of inaction; Governor can veto.
- Accounts Payable (February 2016 – 2<sup>nd</sup> Run; March 2016) ; recommend approval:

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|-------------------------------------|---|---------------|
| ○ Gen. Fund#1 (Feb. apportionments) | Warrant number(s) 157992 through 157997 | \$ 373,379.57 |
| ○ Gen. Fund#2 (Mar. apportionments) | Warrant number(s) 158167 through 158172 | \$ 398,015.18 |
| ○ Gen. Fund#3 (Feb. vendors)        | Warrant number(s) 157998 through 158011 | \$ 49,161.52  |
| ○ Gen. Fund#4 (Mar. vendors)        | Warrant number(s) 158014 through 158108 | \$ 171,283.00 |
| ○ ASB – K8 (Mar.)                   | Warrant number(s) 158109 through 158112 | \$ 601.38     |
| ○ ASB – HS (Feb.)                   | Warrant number(s) 158012 through 158013 | \$ 657.66     |
| ○ ASB – HS (Mar.)                   | Warrant number(s) 158113 through 158119 | \$ 4,312.29   |
- Payroll; recommend approval:

|                           |   |               |
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| ○ February 2016 (vendors) | Warrant number(s) 157965 through 157991 | \$ 136,470.90 |
| ○ March 2016 (vendors)    | Warrant number(s) 158139 through 158166 | \$ 135,664.93 |
| ○ March 2016 (payroll)    | Warrant number(s) 158120 through 158138 | \$ 407,864.04 |

### **PUBLIC FORUM**

- The public were asked if they had any questions or written/oral comments relative to new Board Policy #6220 and/or Board Procedure #6220P; no questions or comments were received.
- No other questions or comments were received from the public on any other topic(s).

**PLANNING AND DISCUSSION**

- Mandatory OPMA Training for all Board Members – all Board members but one have completed their OMPA training
- Legislative Representative – see Election of Officers herein.
- Schedule Community Viewing of Basecamp (Tyler Sussman, Summit); April 18<sup>th</sup> Board meeting to begin at 5:30pm in Auditorium; Honeywell Alert, district web site and district Facebook page announcements to be made; public invited; Board meeting will resume in HS Library at approx. 6:30pm.
- 2016-2017 School Year Calendar – a preliminary calendar was presented for review and discussion; Back-to-School Night in August also discussed.
- Gates Grant(s) – see Superintendent’s Report herein.
- WA Charters (Bill Kiolbasa) – scheduled to attend April 18<sup>th</sup> Board meeting.

**BUSINESS**

- A. Gilbert made a motion to adopt Resolution 15-05: Public Access to School District Records; J. Scott seconded; motion carried.
- The Board determined that immediate action on Board Policy #6220 and Board Procedure #6220P is in the best interest of the district; J. Scott made a motion to adopt Board Policy #6220 and Board Procedure #6220P as being in the best interest of the district, and for said policy and procedure to become effective immediately, as submitted, reviewed for the 1<sup>st</sup> time and read; A. Gilbert seconded; motion carried.
- D. Beckman made a motion to accept the resignation of M. Jo Moss as MS Track Coach; A. Gilbert seconded; motion carried.

**BILLS AND PAYROLL**

- D. Beckman made a motion to approve the February 2016 2<sup>nd</sup> Run Accounts Payable, as well as the March 2016 Accounts Payable, as submitted; J. Scott seconded; motion carried.
- D. Beckman made a motion to approve the February 2016 / March 2016 Payroll, as submitted; A. Gilbert seconded; motion carried.

**EXECUTIVE SESSION**

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called or held.

**OTHER BUSINESS**

- The Excursion has been repaired is now running.
- On March 18, 2016, the District Office was notified of four (4) drug-related 45-day student suspensions, including one (1) possible expulsion.

**ADJOURNMENT**

D. Beckman made a motion to adjourn at 8:47pm; A. Gilbert seconded; motion carried.

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Board Secretary

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Board Chair (or Vice-Chair)